

**Ref. TSMC/2026/07/06/SWC-3****Date. 06.07.2026****OFFICE ORDER****Reconstitution of Students' Welfare Committee**

In supersession of all previous Office Orders issued in this regard and in pursuance of the institutional policy to strengthen student welfare, Tripura Santiniketan Medical College & Hospital hereby reconstitutes the **Students' Welfare Committee** with immediate effect.

The Committee shall function as the institutional body responsible for promoting the academic, physical, psychological and social well-being of students. It shall facilitate a safe, inclusive and student-friendly campus environment, oversee hostel welfare, coordinate student support services, strengthen the grievance redressal mechanism, and promote the holistic development of students in accordance with the guidelines of the National Medical Commission.

Sl.	Name	Designation	Role in Committee
1	Prof. (Dr.) Ranjit Kumar Das	Principal	Chairperson
2	Prof. (Dr.) Asim De	MSVP	Co-Chairperson
3	Prof. (Dr.) Tanuja Bhattacharya	Prof. & HoD, Microbiology	Vice-Chairperson
4	Prof. (Dr.) Akhtaruzzaman	Prof. & HoD, Anatomy	Member
5	Prof. (Dr.) Sajal Kumar Gupta	Prof. & HoD, Psychiatry	Member
6	Dr. Tamal Chakraborty	Asso. Prof., Community Medicine	Member
7	Dr. Dipak Kumar Dhar	Asso. Prof., Physiology	Member
8	Dr. Debjani Das	Assist. Prof., Microbiology	Coordinator
9	Dr. Shambhabi Chakraborty	Assist. Prof., Microbiology & Girls' Hostel Warden	Member
10	Dr. Prabal Das	Assist. Prof., Forensic Medicine & Toxicology & Boys' Hostel Warden	Member
11	Ms. Payel Debnath	Librarian	Member
12	Mr. Devanand Priyadarshi	HR Head	Member
13	Mr. Ranjan Dutta	Security In-Charge	Member
14	Ms. Deeksha Verma	MBBS Student (2025–26 Batch)	Student Representative
15	Mr. Tiyas Sarkar	MBBS Student (2024–25 Batch)	Student Representative

Functions of the Committee

1. To promote the overall welfare, safety and well-being of all students of the institution.
2. To review issues relating to academics, mentoring, hostel facilities, food, sanitation and other student support services.
3. To monitor and strengthen the Student Grievance Redressal Mechanism and ensure prompt and fair resolution of grievances.
4. To promote mental health awareness through counselling, wellness programmes and stress management initiatives.
5. To encourage participation in cultural, literary, sports, community outreach, co-curricular and extracurricular activities for the holistic development of students.
6. To coordinate with the Hostel Wardens, faculty members and administrative authorities on matters concerning student welfare and hostel administration.
7. To promote a safe, secure, disciplined, inclusive and gender-sensitive campus environment.
8. To identify students requiring special academic, financial, psychological or social support and recommend appropriate welfare measures.
9. To organize orientation programmes, awareness campaigns and student welfare initiatives from time to time.

10. To meet periodically and submit recommendations to the Principal for improving student welfare and support services.

The Committee shall meet at least once every quarter or more frequently, if required, to review student welfare activities and recommend suitable measures for continuous improvement.

This Office Order shall come into force with immediate effect and supersedes all previous Office Orders issued in this regard.

Copy to:

1. The President
2. MSVP
3. All Dept. HoDs
4. All Committee Members
5. Office File



Sd/-
Prof. (Dr.) Ranjit Kumar Das
Principal, TSMC&H

PRINCIPAL

TRIPURA SANTINIKETAN MEDICAL COLLEGE & HOSPITAL